

**THE ANNUAL QUALITY
ASSURANCE REPORT
(AQAR)**

OF

**THE INTERNAL QUALITY
ASSURANCE CELL
(IQAC)**



SRI SRI BAYABABA COLLEGE, MAHAKALPARA, KENDRAPARA

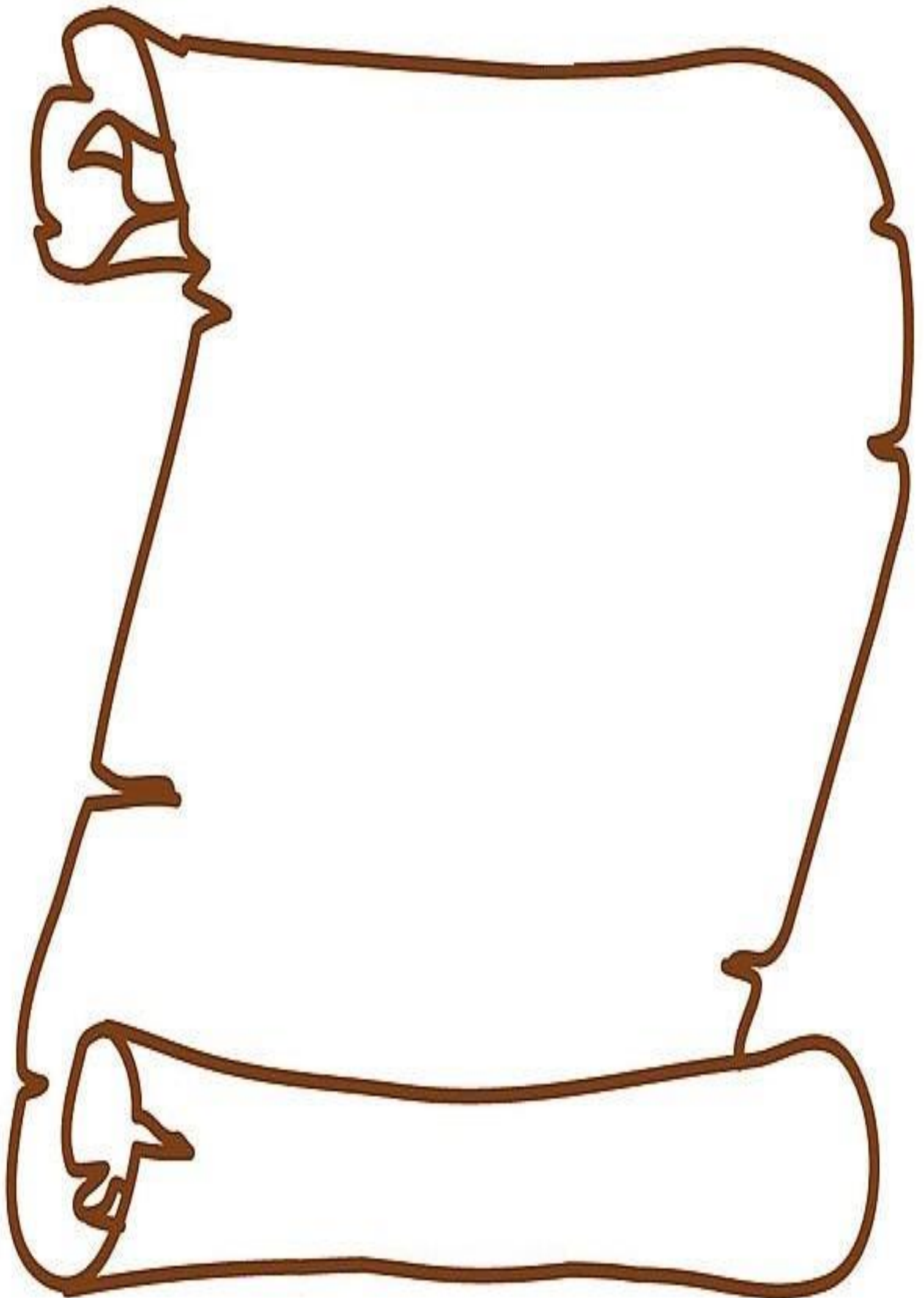
ODISHA, PIN-754224

ACADEMIC SESSION

(2013-14)

e-mail : ssbcmkp@gmail.com

Website-www.ssbcmkp.org.in



Introduction:-

An etymological analysis of the word “Mahakalpara” reveals that it is the pada(abode) of Supreme Lord Shiva(Mahakal).It is the place where the divine peace and serenity reigns for ever.

Mahakalpara,in its geo-political location, is a block headquarters of coastal district, Kendrapara. It is twenty five Kms. away from district headquarter and 105 kms away from the state Headquarters, i.e, Bhubaneswar. It has demographic strength of near about 2 lakhs as per 2011 census. It is enjoying the status of an Assembly constituency. The blue water of Bay of Bengal kisses its beautiful land. Because of topographical advantage, the Ministry of Defence has installed a Naval base which assumes military significance.

Although it happens to be one of the most politically sensitive nerve-centres of Odisha,it has not received due attention of state Govt. Till the monsoon of 1978,it was an island bereft of the facilities of Higher Education. A prodigy had to perish or pedal a distance of 25 Kms through the muddy - streets to Kendrapara for higher education. The aim of foundation of every society is the education of its youth. This idea struck a cross-section of persons from different walks of life who founded the foetus of this institution.

Every institution has a glorious past of its own and Sri Sri Bayababa college is not an exception to it. As per the resolution of the meeting of the local gentry, the foundation stone of the college was laid on the auspicious day of 7th August 1978 in the place consecrated by the holy presence of the Great Saint Namacharya Sri Sri Bayababa. Since spiritual blessings constituted as a catalytic for the smooth and steady growth of institution, the college was named after the great Saint. The college is dreaming to scale dizzy heights in the sphere of Higher Education. Such is the great saga of history behind the establishment of this college.

It really unfolded an intellectual bud-time fulfilling a dream worth dreaming. With the march of time and change in condition and tireless efforts of the masses took this infant institution to its great height and glory. Within nearly four decades of its successful journey it has reached the full bloom of its youth being affiliated to Utkal University and accredited by NAAC in 2007 with “C++” grade .

This premier institute situated at the heartland of Kendrapara on Marshaghai-Jambu Road connecting N.H-5A has become a hub of learning fully committed to imparting quality education in effectively and meaningfully dispelling the darkness and ignorance with the light of right knowledge among the distressed, deprived, underdeveloped and under privileged strata of society keeping a balanced pace in this digitally designed technological world with maintaining a beauty and balance in its approach.

Its vast lush green campus, a centrally located library rich in study materials and texts, two NSS and YRC units, comfortable class rooms, well equipped laboratories, Administrative Block have, no doubt, added a feather to its cap.

Further it is needless to reiterate that its reputation lies in its transparency in its academic, administrative and financial fields.

Furthermore this temple of knowledge envisions to harness the latest available and dependable technology in teaching and learning process with a bid to introduce automation in the library, examination, accounts and establishment section.

Last but not the least the college looks forward to inculcate the spirit of globalization and enabling the young minds to prepare and to face the growing challenges that come on their way.

Composition of the IQAC
SRI SRI BAYABABA COLLEGE, MAHAKALPARA,
Dist.-Kendrapara.Odisha-754224

As per the resolutions No. 08 of the meeting held on dt.17.07.2013 under the Chairmanship of the Principal, S.S.B College, Mahakalpara.the following persons were unanimously selected as the members of the IQAC for the current Academic session 2013-14.

1. Chairperson :- Prof.Pradip Kumar Mohanty,
Principal
2. Administrative officers :-
 1. Prof. Babaji Charan Pradhan
Reader in Pol.Science &
Adminstrative Bursar
 2. Sj. Pravas Ranjan Biswal,
Librarian
3. Teachers' Representatives :-
 1. Dr.Kamadev Pati
Reader in Sanskrit
 2. Prof. Sarat Chandra Khatai,
Reader in Odia
 3. Prof. Mahendra Kumar Parida
Reader in Economics
 - 4 Prof Gajendranath Sahoo,
Sr. Lecturer in History
 5. Prof. Sulochana Dash, Lecturer in
Physics
 6. Dr. Sushil Kumar Sahoo,
Lecturer in Chemistry
 7. Prof. Narendranath Patra,
Lecturer in Commerce
 8. Sanjay Kumar Mahapatra,
Demonstrator

4.Co-ordinator,IQAC

Prof.Gokul Chandra Jena,
Reader in Commerce

Recommendations for Integrated Action Plan

(As per the Recommendations made in the year 2012-13.)

1. The HODs of all the Departments of Arts, Science and Commerce, especially the Hons teaching departments are required to organize at least two seminars during this Academic Session and submit their respective reports in detail to the Coordinator, IQAC.
2. Steps are to be taken to enrich and upgrade the College library and provide the facilities such as reading rooms for students & staff, text books, reference books, journals, periodicals, drinking water, toilet along with Computers and Internet, Reprographic service etc. This apart, steps will be taken for the purchase of books as per the revised curriculum.
3. Appropriate measures are to be taken to impart Computer training to both the students and the staff in order to keep themselves abreast of the e-education and e-learning.
4. Holding of PTA meetings at regular intervals for their involvement and faithful interaction in the all-round development of this institution.
5. Regular health check-up of the students is to be undertaken with the assistance of the medical officers available at the local hospitals/health centre's.
6. The faculties are to be motivated to involve themselves in different research activities for their intellectual enrichment and teaching excellence. They will also be encouraged to undertake Major and Minor Research Projects funded by U.G.C. & other agencies.
7. Alumni Association is required to be involved in both academic and infrastructural development of this institution.
8. Career Counseling Cell is to be established to make aware the students of their future career and prospect for better placement in the fields of their choice.
9. Regular Remedial coaching classes be conducted by the faculties in order to develop reading and learning attitude of the students belonging to the SC/ST,OBC tend minority communities.

10. All the departments are to be provided with modern teaching equipments and the concerned faculties should be adequately trained up for their proper utilization, operation and maintenance.
11. The students' representatives of the College Union and different societies will be involved in keeping discipline and conducting various cultural activities maintaining proper decorum and decency in the institution.
12. Ensuring students' participation in the beautification of this College campus is general, and Y.R.C and N.S.S, Rovers activities in particular.
13. Exploring the talent potentialities of the students through various activities like organizing literary competitions, science exhibitions, games and sports in the College.
14. Evaluation of performance of both the teachers and the students to be made on regular basis by the Academic Cell of the College.
15. Monitoring Yoga classes in the College on regular basis for the students with active involvement of the teachers.
16. Intrusion of outsiders will be discouraged at all costs through proper security system.
17. Dress Code will be strictly maintained. Any violation in this regard will be seriously viewed. A visitor's book will be maintained to regulate the entry of outsiders.
18. Early steps be taken to complete the construction of women's' hostel funded by the U.G.C.
19. N.S.S / Scouts & guides / Y.R.C wings of the College will be encouraged to hold programmes like Health Camp, Blood donation Camp, Eye Camp etc and maintain discipline both in and outside the college and extend their selfless service at the time of natural calamities.
20. Steps to be taken to construct new toilets and renovate the existing toilets meant for ladies and gents in the college.
21. Measures to be taken for the up gradation of the existing college website.

22. The departments are required to access and maintain the Annual results of the College and suggest measures for improvement.
23. Steps to be taken to interconnect all the sections of the college through computers.
24. Last but not the least, the committee resolved to execute the followings suggestions recommended by the NAAC Pears Team.
 - (a) Central Computer Lab.- To facilitate and update the Computer knowledge of the students and staff.
 - (b) To establish women harassment cell and Anti-ragging cell
 - (c) To provide more remedial coaching to the students for enhancement of their standard.
 - (d) To execute Career Counseling Programmes by inviting Non-Govt. Organizations.
 - (e) To take steps for placement by constituting a Training & Placement Cell.
 - (g) To organize National level Seminars/Workshops.
 - (h) To provide hostel facility to girl students.
 - (i) To encourage Research activities.

1. Name and Address of the College :

Name : Sri Sri Bayababa College, Mahakalpara,
Kendrapara, Odisha, Pin-754224.

Address : At.-Mahakalpara
P.o- Mahakalpara

Town and District Hqrs. : Kendrapara.

State : Odisha

Pin : 754224

2. Contact and Communication office :-

Name	Area STD Code	Landline No.	Mobile No.	Fax No.	e-mail
Principal	06727	271270	09437128649	271270	ssbcmkp@gmail.com
Vice Principal					
Coordinator IQAC	06727	271270	09438429529	271270	ssbcmkp@gmail.com

3. Residence :-

Name	Area STD Code	Landline No.	Mobile No.	Fax No.	e-mail
Principal	06727		09437177270	271270	ssbcmkp@gmail.com
Vice Principal					
Coordinator IQAC	06727		09438429529	271270	ssbcmkp@gmail.com

4. Financial Category of the College.

Grant-in-Aid :- Grant-in-Aid

5. Type of the College :-

(a) Affiliated - Affiliated

Constituent - -----

(b) For Co. education

6. (a) Date of establishment of the College :- 07.08.1978

(b) University to which the College is Affiliated :- Utkal University

7. Date of U.G.C Recognition :-

Order No.	Date/ Month/ Year
(i) Under 2 (F)	20.11.1991
(ii) Under 12 (B)	20.11.1991

(Certificate of recognition U/S 2(F) & 12(B) is enclosed herewith)

Date of confirmation of autonomous status :- No

8. Does the University Act provide for Autonomy? : No

9. Campus Area :

Acres/ Sq. mts. – A10.94 Dec.

10. Location of the College :-

Urban : -----

Semi-Urban : -----

Rural/ Tribal : Rural

Any other (specify) : -----

Unit cost of education (2013-14)

(a) Unit cost - Total annual expenditure budget (actual) divided by the number of the students enrolled :- Rs.25,325/-

(b) Unit cost calculated excluding salary component :- Rs.7,705/-

The Annual Quality Assurance Report of IQAC

Sri Sri Bayababa College for the session 2013-14.

The Annual Quality Assurance Report of this permanent affiliated Degree College located near the block headquarters Mahakalpara in Kendrapara district is the culmination of effective, efficacious and progressive well laid-down plan of IQAC for the session 2013-14. It is basically the decisive output of the ongoing strenuous endeavor to materialize the objectives and goals aimed at in the beginning of the academic session. This apart , it not only attempts at ensuring academic excellence, but also it perennially endeavors to devise, develop and promote a system virtually forgetting a conscious, conscientious and catalytic action at better lubricating and strengthening the administrative machinery of this NAAC accredited college.

It also stands as a testimony to the unquestionable devotion and sincere commitment of the employees who have made a commendable contribution in the post accreditation period. Notwithstanding this achievement, the students as the direct beneficiaries are provided with special care and attention for acquiring special qualitative and dependable higher education for a better and bright future.

PART-A

Graphic Presentation of Plan for the year, 2013-14.

1. Brief Description of the PLAN :-

Academic Progress of the students

Academic Progress :-

- i) Sincere efforts will be made in conducting effective, impressive and result oriented classes prioritizing regularity of the students.
- ii) Due emphasis will be given on conducting remedial and proctorial classes for intellectual development of the students.
- iii) Periodical tests like Monthly, Half-Yearly and Annual will be conducted as per regular schedule in Academic Calendar.
- iv) Utmost care will be taken in ensuring students attendance through motivation, guidance and some prescribed stringent measures as made mandatory in the college calendar.
- v) Seminar Library of each department shall be enriched and upgraded by providing more and more relevant text books, reference books , newspapers and journals. General Library will be equipped with advanced computerized system to facilitate timely issue of books to the students. Better facilities in the Library Reading Rooms will be provided to attract the students from different streams.
- vi) Students will be motivated and inspired to take part in all departmental and UGC sponsored seminars and talks to be organized under the aegis of the institution.

- vii) An all out effort will be made to make all the students computer literate.
- viii) Science Laboratories will be equipped with advanced technological gadgets available from time to time.
- ix) Extra-curricular activities like Essay, Debate, Song, Quiz Mono-acting and athletic competitions organized by the college will be made attractive by additional incentive and impetus to draw maximum number of students to help them explore more avenues in their future life.
- x) Last but not the list all the department will be given due impetus and feedback to organize study tours to places of strategic and educative importance in its academic session.

2. **Introduction of New Curriculum:-**

- i) Steps will be taken to open new Honours subjects including computer education for all the students.

3. Opportunity for employment through

Career Counseling Programme

- i) Eminent personalities from different walks of life and fields will be invited as and when required to provide invaluable vision and guidance to the students for suitable and promising employment.
- ii) Steps will be taken to make the students employable through special training in Spoken English and personality development.

4. Free Studentship :-

Poor and meritorious students will be chosen as per the yardstick made by the college from time to time.

5. Students will be motivated to join NSS, Scouts, Rovers and participate in all the activities of social value in order to develop requisite skill and qualification for being integral part and parcel of development.

6. Health camps, Blood Donation Camps, construction and repairing of roads, campus cleaning, creation of mass awareness about various social maladies particularly in rural areas, will be organized with active participation of the college NSS and YRC wings to infuse the spirit of service among the students.

7. Gymnasium facilities will be made available in the college for the benefits of the students.

PLAN FOR TEACHERS' DEVELOPMENT :-

1. Faculty Development Programme :-

- i) Teachers must be inspired to participate in UGC sponsored National/ State Level Seminars, Orientation and Refresher Courses.
- ii) Sufficient scopes need be provided to the teachers to undertake Research Projects leading to M.Phil, Ph.D etc, and MRP through UGC funding.
- iii) Teachers will be inspired to deliver lectures with the help of Laptop, LCD Projector , Over Head Projector, Charts, Maps, Audio CDs and power point projectors to make the class room teaching impressive and lively.
- iv) To translate the aforesaid objectives internet connections to all the departments shall be provided as early as possible.
- v) The campus will be made a Wi-Fi one.

2. Having considered the global and indispensable role of the computer in this modern digitally designed world, it is held mandatory to enthuse all the faculties to be trained in the use of computer, internet and related equipments

3. Research Projects :-

Adequate numbers of research oriented journals and books must be provided to motivate the teachers to go for Ph.D and Minor/ Major Research Projects that are relevant for contemporary society.

4. Research Grants Received :-

M.R.P. Grant from U.G.C.- Rs.65,000.00

in favour of Sri Narendranath Patra, Lecturer in Commerce.&

Sri Bijaya Kumar Mohanty, Lecturer in Pol. Science

5. Community service activities in the outskirts of Mahakalpara will be carried out by various agencies functioning in the College.

6. Principal and Academic Bursar together with a high level committee will visit to assess the quality of class room teaching of various streams from time to time and orient the teachers as and when felt expeditious.

C. OFFICE ADMINISTRATION :-

(i) Each file is to be disposed off within a specific time limit and urgency of the matter will be taken up on priority basis maintaining Transparency as per the official procedure.

(ii) Orientation to the ministerial staff will be provided at a regular interval in order to make them acquainted with the matter involving any complicacies so that smooth functioning of the office

administration can be ensured.

(iii) As a corollary to the above the ministerial staff will be motivated to undergo Computer training in order to develop their professional skill.

04. PLAN FOR OVER ALL DEVELOPMENT :

1. Development of Botanical Garden.
2. Completion of Boundary wall.
3. Completion of Women's' Hostel.
4. Development of play ground.
5. Construction of roads in the campus.
6. Installation of Electric Transformer in the College campus.
7. Installation of 30 KVA Generator.
8. Installation of Inverters in all the departments.
9. Illumination of the College campus.
10. Up-gradation of facilities of the Staff Common Room, Boys' & Girls' Common Room.

PART-B

GOALS AND OBJECTIVES :

A rural-based educational hub located in the heart land of Mahakalpara in the district of Kendrapara, Odisha, Sri Sri Bayababa College looks forward to translate the noble objectives into reality for all-round intellectual and moral development of the students through a concrete and comprehensive learning approach.

NEW ACADEMIC PROGRAMMES INITIATED AT UG LEVEL :

1. Increase of seats in +3 Science and Commerce streams.
2. Opening of new Honours subjects Physics, Mathematics and Botany in +3 Science and opening of Education and Statistics at the degree level.

INNOVATIVE APPROACH TO CURRICULAR DESIGN:

At the beginning of the academic session 2013-14, an elaborate programme for co-curricular activities has been chalked out by the Administrative Bursar in coordination with other associated members. This has been undertaken basically to energise the talent potentialities of the students towards development of their creative attitude in teaching & learning inclusive of other multifarious academic activities.

INTER-DISCIPLINARY PROGRAMMES:

A variety of inter-disciplinary programmes like Inter-departmental seminars, Honours seminars, Debates, Quiz, Essay and Song competitions were organized under the aegis of this institution.

All the departments of this fast growing institution have successfully organized welcome and Farewell ceremonies, Celebrations of Teachers' Day, Ganesh and Saraswati Puja and other co-curricular activities for the students during the current academic calendar 2013-14. The students were boosted to prepare and present seminar paper and different projects under the active guidance of the teachers.

EXAMINATION REFORMS :

Monthly Unit Tests, terminal and annual examinations are held every year to assess the performance of the students.

PATENTS GENERATED :-

It is pertinent to mention here that this institute is affiliated to Utkal University and has prominent role in conducting all the examinations in a very fair and transparent manner in conformity with the norms and guidelines as stipulated by the University . Apart from this the college has been playing a pioneering role in introducing group discussions to broaden the intellectual horizon of the students and development of oratory with confidence building and personality development in order to prepare the students to face all the challenges even at the time of adversaries in future.

INTERNAL RESOURCES GENERATED :

The college looks forward to introduce certain self financing courses such as BBA , BCA etc to generated internal resources. In addition to this the college banks on the resources in shape of development fees from the students , funds from MLA, and MP LADs and financial assistance from charitable trust.

COMMUNITY SERVICE THROUGH NSS AND YRC

The NSS and YRC Units of the college motivate the students to extend helping hands to the nearby poor and helpless villagers during various natural calamities. Both the Units conducted some camps in different villages to clean the villages to clean the village ponds, construct rural roads and create consciousness among the villagers about the value of education, dangers of Malaria, Dengue, Cholera and Swine Flu and other dreaded diseases.

CAREER COUNSELLING AND PLACEMENT CELL:

Career Counseling Programmes have been executed to update the knowledge of students leading towards placement in various Govt. & private sectors.

PLANS OF THE INSTITUTION FOR 2014-15:-

This is indisputably an age of information and knowledge. In keeping with this modern trend the college is determined to take every step for its dissemination by leaps and bounds. This is natural on the part of this institute to make plans to venture into the unknown future for the realization of these objectives.

1. GREEN CAMPUS :

A massive plan for plantation programme will be implemented to make the whole campus Eco-friendly. The students and the teachers will be urged to make this noble objective a reality.

2. Development of communicative skill in English is the dire need of this time. Priority will be given on the development of language skills of the students for all practical purposes. The College envisions to establish a language Cell.

3. Sports, and Cultural events including Event Management will be given due weight age. Necessary equipments and related facilities will be provided for the purpose.

4 Construction & Renovation :

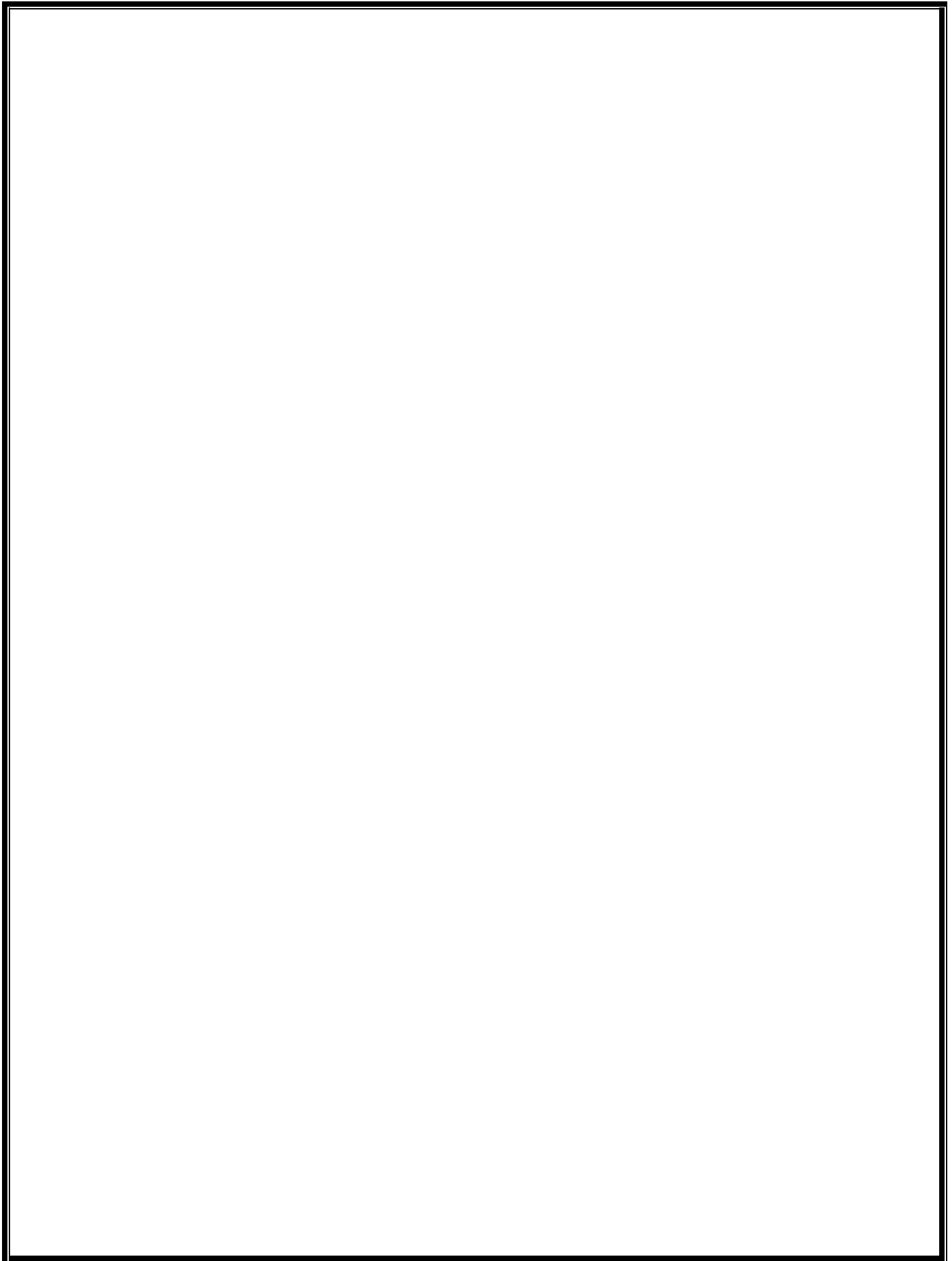
Construction and completion of Girls' Hostels, Expansion of reading-room facilities in the existing Library, expansion of library building, construction of Guest House, Auditorium, Staff quarters with renovation of all Common rooms and departments will be taken up on a war-footing basis.

5 The link among the students, teachers and the parents will be given a thrust through regular evaluation and response from various angles.

BEST PRACTICES OF THE INSTITUTION:

The peaceful undisturbed disciplined academic environment, the smooth conduct of all functions including election to students' union is some of the evidences which speak of its best practice. The growing trend of increasing student strength along with qualitative improvement records of examination results is also suggestive of this.

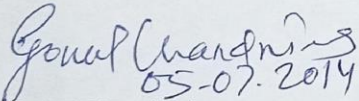
The participation of both boys and girls in the college curricular activities is something unique in the district and also boasts of good friendly relationship prevailing among students.



PART - C

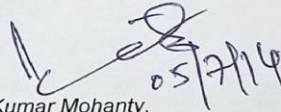
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05-07-2014

Gokul Chandra Jena

Name and Signature of the
Coordinator, IQAC


05/7/14

Pradip Kumar Mohanty,

Name and Signature of the
Chairperson, IQAC

UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110 002.

No.F.8-138/89(CPP)

The Registrar
Utkal University
Vani Vihar
Bhubaneswar - 751 004
D R I S S A

19 NOV 1991

20/11/91

Sub: Inclusion of College under Section 2(f)/12-B of
the U.G.C. Act, 1956.

Sir,

I am directed to refer to college letter No.274
dated 6.8.91 on the subject cited above and to inform
you that the following college has been included in the
above list under the head "Non-Govt. Colleges teaching
Up to Bachelor's Degree" as detailed below :-

<u>Name of College</u>	<u>Year of Estt.</u>
Sri Sri Bayababa College Mahakalpara Cuttack.	1986

Sri Redha Mohan Sahoo

It has been noted that the College is permanently affilia-
accordingly,
ted. The College is declared fit to receive assistance
from UGC and other central sources in terms of Rules
framed under Section 12-B of the U.G.C. Act, 1956.

Yours faithfully,

(Kishan Chaud)
Under Secretary

Copy forwarded to :

1. The Principal, Sri Sri Bayababa College, Mahakalpara,
Cuttack.
2. The Secy, GOI, M/HRD, (Deptt. of Edu.) New Delhi.
3. All Officers/Section
4. S.O. (A/Cs 'B') Section
5. Computer Cell
6. Quarr' file.

Bhaskar
(B.K. Hastwala)
Section Officer
31/10/91

AV/31.10.91