

THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC

Part – A

AQAR for the year

2014 - 2015

I. Details of the Institution

1.1 Name of the Institution

Sri Sri Bayababa College

1.2 Address Line 1

Mahakalpara

Address Line 2

Mahakalpara

City/Town

Kendrapara

State

Odisha

Pin Code

754224

Institution e-mail address

ssbcmkp@gmail.com

Contact Nos.

06727-271270

Name of the Head of the Institution:

Mr. Pradip Kumar Mohanty

Tel. No. with STD Code:

06727 - 271270

Mobile:

09437128649

Name of the IQAC Co-ordinator:

Gokul Chandra Jena

Mobile:

09438429529

IQAC e-mail address:

ssbcmkp@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

ORCOGN13223/2015

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

www.ssbcmkp.org.in

Web-link of the AQAR:

www.ssbcmkp.org.in/AQAR

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C	2.66	31.03.2007	5Yr.
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

05.07.2014

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR **2010-11 Submitted to NAAC on 12.08.2011**(DD/MM/YYYY)
- ii. AQAR **2011-12 Submitted to NAAC on 22.08.2012** (DD/MM/YYYY)
- iii. AQAR **2012-13 Submitted to NAAC on 17.07.2013** (DD/MM/YYYY)
- iv. AQAR **2013-14 Submitted to NAAC on 05.07.2014** (DD/MM/YYYY)
- v. AQAR **2014-15 Submitted to NAAC on 01.05.2015** (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

Utkal University,Vani Vihar,
Bhubaneswar, Odisha

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="No"/>		
University with Potential for Excellence	<input type="text" value="No"/>	UGC-CPE	<input type="text" value="No"/>
DST Star Scheme	<input type="text" value="No"/>	UGC-CE	<input type="text" value="No"/>
UGC-Special Assistance Programme	<input type="text" value="No"/>	DST-FIST	<input type="text" value="No"/>
UGC-Innovative PG programmes	<input type="text" value="No"/>	Any other (<i>Specify</i>)	<input type="text" value="No"/>
UGC-COP Programmes	<input type="text" value="No"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="07"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="-"/>
2.3 No. of students	<input type="text" value="-"/>
2.4 No. of Management representatives	<input type="text" value="Nil"/>
2.5 No. of Alumni	<input type="text" value="-"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="-"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="-"/>
2.8 No. of other External Experts	<input type="text" value="02"/>
2.9 Total No. of members	<input type="text" value="09"/>
2.10 No. of IQAC meetings held	<input type="text" value="03"/>
2.11 No. of meetings with various stakeholders:	
	No. <input type="text" value="02"/> Faculty <input type="text" value="02"/>
Non-Teaching Staff <input type="text" value="01"/> Students	Alumni <input type="text" value="01"/> Others <input type="text" value="01"/>

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To arrange meeting of guardians, students and local well wishers of the institution.	Satisfactory

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	03	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	03	-	-	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	-
Trimester	-
Annual	Annual

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision and update of syllabi as prescribed by Utkal University

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Readers	Lecturers		Others
	26	03	18	-	05

2.2 No. of permanent faculty with Ph.D.

01

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	17	-		-		-	07	-	24

2.4 No. of Guest and Visiting faculty and Temporary faculty

-

-

10

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	10	-
Presented	-	02	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Computer based teaching introduced by using LCD projectors and power-point presentation.

2.7 Total No. of actual teaching days during this academic year

180 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Subjectwise unit tests are held regularly

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01

-

-

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction	I	II	III	Pass %
Arts	76	-	06	48	06	79
Science	44	01	15	02	10	61.3
Commerce	30	02	24	06	-	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

From time to time IQAC provides guidelines and channelise the efforts and measures towards academic excellence.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	00
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	00
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	00
Others	00

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	04	00	00
Teaching Staff	26	17	00	10

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC suggested the staff to apply for research projects, both major and minor

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	00	00	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences
organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	Nil
Sponsoring agencies	Nil	Nil	Nil	Nil	Nil

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows

of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

Nil

Nil

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF Nil SRF Nil Project Fellows Nil Any other Nil

3.21 No. of students Participated in NSS events:

University level Nil State level Nil

National level Nil International level Nil

3.22 No. of students participated in NCC events:

University level NA State level NA

National level NA International level NA

3.23 No. of Awards won in NSS:

University level Nil State level Nil

National level Nil International level Nil

3.24 No. of Awards won in NCC:

University level NA State level NA

National level NA International level NA

3.25 No. of Extension activities organized

University forum Nil College forum Nil

NCC Nil NSS 02 Any other 02

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Rallies taken out by various forum of the college to create awareness against drug addiction, AIDS, etc.
- Literacy drive

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	10.94Acre	-	College fund	10.94Acre
Class rooms	12	Nil	College fund	12
Laboratories	06	Nil	College fund	06
Seminar Halls	06	Nil	College fund	06
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	10	04	Both Ugc & college fund	14
Value of the equipment purchased during the year (Rs. in Lakhs)	18Lakh	7.81Lakh	Both Ugc & college fund	225.81Lakh
Others	-	-	-	-

4.2 Computerization of administration and library

Efforts have been taken to computerise the entire college

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8752	1094237	238	39384	12506	1133621
Reference Books	3427	640849	89	21047	3516	661896
e-Books	NIL	-	Nil	-	Nil	-
Journals	20	39255	05	6,770	25	46025
e-Journals	NIL		NIL		NIL	
Digital Database	NIL		NIL		NIL	
CD & Video	NIL		NIL		NIL	
Others (specify)	NIL		NIL		NIL	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	31	01	00	00	00	03	03	25
Added	01	-	00	00	00	00	00	01
Total	32	01	NIL	NIL	00	03	02	26

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Steps were taken for training to teachers and students

4.6 Amount spent on maintenance in lakhs :

i) ICT

0.2 Lakh

ii) Campus Infrastructure and facilities

4.00 Lakh

iii) Equipments

0.3Lakh

iv) Others

0.5 Lakh

Total :

5.00 Lakh

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Students are enlightened about the various facilities and support available to them from various quarters.

5.2 Efforts made by the institution for tracking the progression

Efforts are made to track students progression through periodic review

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
747	-	-	-

(b) No. of students outside the state NIL

(c) No. of international students NIL

Men	No	%	Women	No	%
	355	48		392	52

Last Year – 2013-2014						This Year – 2014-2015					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
369	55	04	198	00	626	507	60	04	176	00	747

Demand ratio 1:2 Dropout % - 1%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Students were encouraged to join various coaching centres imparting training for various competitive examinations .

No. of students beneficiaries 12

5.5 No. of students qualified in these examinations

NET	NIL	SET/SLET	NIL	GATE	NIL	CAT	NIL
IAS/IPS etc	NIL	State PSC	NIL	UPSC	NIL	Others	12

5.6 Details of student counselling and career guidance

Professor-in-charge of career council and guidance cell conducted special meetings with the help the local experts to enlighten them about the prospects and avenues for the growth of their career.

No. of students benefitted 120

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
00	00	00	12

5.8 Details of gender sensitization programmes

In order to enlighten the students on gender discrimination, the institution has organised a college level seminar.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	00	00
Financial support from government	117	NA
Financial support from other sources	NIL	NIL
Number of students who received International/ National recognitions	NIL	NIL

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

To foster creativity and Leadership qualities among the students.

6.2 Does the Institution has a management Information System

Yes, there is an effective management information system in place.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

follows the curriculum of the affiliating University

6.3.2 Teaching and Learning

Eco-friendly teaching & Learning atmosphere

6.3.3 Examination and Evaluation

Strict measures undertaken to conduct all exams fairly .

6.3.4 Research and Development

Motivating the staff & students to go for research

6.3.5 Library, ICT and physical infrastructure / instrumentation

Steps are being taken for library automation

6.3.6 Human Resource Management

Healthy measures to utilise the existing manpower

6.3.7 Faculty and Staff recruitment

Appointment of guest faculties, part time lecturers against vacancy .

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

Admissions are done on the basis of prescribed rules and regulations of the colleges and govt.

6.4 Welfare schemes for	Teaching	Health check-up,Canteen services
	Non teaching	Provision of quarters
	Students	Awareness programmes for students ,coaching classes

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	√	D.L.C. Reg.Dr	√	Principal and academic Bursar
Administrative	√	D.L.C. Reg.Dr	√	Governing Body

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

CBCS is going to be introduced soon

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil

6.11 Activities and support from the Alumni Association

Alumni association has rendered help to the institution as and when required.

6.12 Activities and support from the Parent – Teacher Association

Parent – Teachers association has been a vehicle of progress for the Institution.

6.13 Development programmes for support staff

Necessary measures are undertaken to promote the skill of the support staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The institution has embarked upon an ambitious plan to make the campus eco friendly

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Frequent supervision of classes by moving squads and transparency in admissions, examinations etc. has created a positive impact

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Students are provided with the benefits remedial and doubt clearing classes.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Periodic Seminar for Honours Students.
2. Teachers-parents Cell

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Environmental awareness / protection through various means have been the major goal of the college

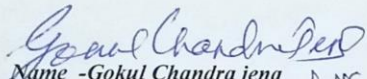
7.5 Whether environmental audit was conducted? Yes No

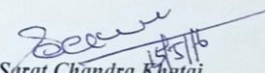
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength----- an eco friendly campus suitable for learning
Weakness- Lack of an auditorium
Opportunity- ample scope to build career
Threats- competitions from residential colleges, poor financial conditions of the students.

8. Plans of institution for next year

To Create reading room in the library.to make a wi-fi campus


Name -Gokul Chandra jena
Reader in Commerce
Signature of the Coordinator, IQAC


Name -Sarat Chandra Khatai
Principal
Signature of the Chairperson, IQAC
