



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		SRI SRI BAYABABA COLLEGE, MAHAKALAPARA
Name of the head of the Institution		Dr. Sudhansu Sekhar Dwibedy
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		06727271270
Mobile no.		8917323409
Registered Email		ssbcmkp@gmail.com
Alternate Email		ssbcmkpnaac@gmail.com
Address		Mahakalpara
City/Town		Mahakalpara
State/UT		Orissa
Pincode		754224
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Amiya Kumar Rout
Phone no/Alternate Phone no.	06727271270
Mobile no.	7008396823
Registered Email	ssbcmkpnaac@gmail.com
Alternate Email	ssbcmkp@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://ssbcmkp.in/admin/pages/uploads/210623_AQAR_2017-2018.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://ssbcmkp.in/Calendar.php

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C++	2.66	2007	31-Mar-2007	30-Mar-2012
2	B	2.29	2016	16-Dec-2016	15-Dec-2021

6. Date of Establishment of IQAC	25-Jul-2010
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC MEETING	20-Jul-2018 1	12

IQAC MEETING	05-Nov-2018 1	12
IQAC MEETING	03-Jan-2019 1	13
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
S.S.B.College, Mahakalpara	Infrastructure development grant	State Govt.	2019 365	1000000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Completion of UGC funded women's hostel and construction of connecting concrete road.
- Steps initiated to solve boundary issue.
- Conduct of both practical and theory exam under CCTV surveillance.
- Renovation of a playground.
- Conduct of national seminars on women empowerment and politics. .

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
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Conduct of student seminar, doubt clearing classes	Students present their seminar papers in the department seminar halls in the presence of faculty . Doubt clearing classes were done by the teachers of the different departments. Students of mathematics, chemistry, physics, economics ,commerce got benefited
Steps to work in the field of women empowerment	Under the guidance of Sri Ramesh Chandra Dash, Reader in Botany ,about 240 number of girls were trained self defence by master trainer appointed for the purpose.
Reformation of all examination systems in the institution.	CCTV cameras were fitted in most of examination halls and laboratories. The work completed towards the 20 th feb. 2019.Practical and theory examinations were conducted under CCTV surveillance to ensure more transparency
Conduct of national or state level seminar	A national level Seminar was organised in the department of political science and the topic was women power and politics.
Publication of college magazine SUPARNA.	Steps were taken by the editorial board of the college to collect manuscripts from staff and students. These were, after proper scrutiny and editing, sent to the press for publication.
Awareness program about the use of LPG gas.	A program was conducted in hall number 28 of the college with staff and students . LPG personnel explained how to use LPG gas safely in home and laboratory , what are the precautionary measures to be taken while using and what one should do while hazard occurs.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	30-Sep-2018
17. Does the Institution have Management Information System ?	Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Management Information System(MIS) is a system which involves the management of various information relevant to administrative and academic aspect of institution. We all are running in such a fast age that we find no time to move from table to table, section to section, file to file for collecting information, rather we want that at our fingertip. And that can be possible by IT interference, computer networking system. Our institution has a technical person who remains in charge of that. Head clerk and some other teaching staff are also in that group to collect data from multiple sources through online or offline and are analysed. Then these are reported to the administration for its execution. Some available modules in our institution are: a) Students Academic Management System(SAMS): It regulates admission, scholarship, transfer of students, examination related information, compliance regarding these processes, issue of college leaving certificates, the application for admission, selection, publication of merit list, guidelines, allocation of Honours subject. Even online admission fees transfer is also done by this system. B) DHEO website: The website of Department of Higher Education, Odisha(DHEO) is very smart and ever functional site and continuing to provide communication of various administrative works like receiving of all types of letters from Govt. and compliances to these letters which are done online. c) HRMS: The payment of monthly salary to the employee, increment, promotional benefit, salary arrear, GPF advance and other payments are made through HRMS. ACRs of teaching staff are also uploaded in "PAR" format of HRMS. Service books of employees are also maintained in this system. d) College website: It plays an important role in providing a cornucopia of institutional information for public concern such as history of the college, its goal, mission, students' information, their achievements, faculty detail, course structure of different programs, cultural activities, functions and celebrations of the college and so many valuable

Part B

CRITERION I – CURRICULAR ASPECTS**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our College is affiliated to Utkal university and CBCS system has been adopted for the students. At the outset of academic session, the college as well as each faculty prepare a yearly academic calendar in accommodation with the entire curriculum designed by the university to fulfil the academic need of the students. Principal also approve the academic calendar for execution. Semester-wise lesson plan are prepared by each teacher which is first checked by Head of the respective Department and then approved by the Head of the institution. In this system each program consists of 26/24 papers which carry 6/4 credits each for theory and two credits for practical. As each credit is for ten hours, thus 6/4 credits require about 80/53 classes of 45 minutes each. A teacher is allotted to take a maximum of 30 classes per week. Teachers and demonstrators of science stream take practical classes to complete laboratory course for each core subjects and elective subject. Each teacher maintains a progress register and also students' attendance register. Internal Academic audit by Academic Bursar and the head of the institution is done towards the end of each month followed by the verification of progress mentioned by a teacher in the progress register. Feedbacks from the students are also collected physically by Academic Bursar regarding the progress of the course meant for the semesters. To improve the academic quality, the college has a mechanism of doubt clearing classes, proctorial system, extra classes for weak learners also. The faculty members are also allowed are evaluated by the departmental teachers following the university rules. The End Semester Examinations are also conducted by the college on the basis of the guidelines of university and their valuation are done by the teachers of different colleges at different valuation zones of the university. Finally, the result is published by the university at the end of the last semester. The whole process is conducted with full confidential manner to maintain the sanctity of the examination system of the college. to attend faculty development programs sponsored by higher Education Department, Govt. of Odisha through different universities in order to refresh and update themselves with the new curriculum. Faculty members are also allowed to attend different national and state level seminars on capacity Building. All the mechanism governed by the college, are verified, analysed and discussed in different forum such as IQAC, staff council, HOD meeting, parent -teacher meet, Alumni meet, Governing Body etc. The faculty members regularly attend the state/national/local seminars to enrich their teaching quality and to keep their students in touch with day to day improvements made by researchers of different corners of the world which would be helpful for their higher study and project works .Each department carries out student seminars twice or thrice in a semester. All the mid semester examinations are conducted on the scheduled date , the answer scripts are evaluated by the faculty members and marks are submitted online to the Controller of Examination,Utkal University

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	Nil	Nil	00	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	Physics, Chemistry, Mathematics, Zoology, Botany	20/06/2018
BA	Sociology, Economics, Political Science, Odia, Economics, Sanskrit, History, English	20/06/2018
BCom	Commerce (Accounting)	20/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Self Defense Training Programme	13/07/2018	240
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	chemistry	16
BSc	Botoany	8
BSc	Zoology	16
BSc	Physics	8
BSc	Mathematics	8
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Feedback system is a very fundamental aspect for quality sustenance of any organization or institution or even of an individual. If someone collects feedback about himself/ herself from others indirectly he/she can able to rectify himself and improve his/ her quality. It is one of the best practices of higher educational institution in the field of improving quality of students, teachers, institutional environment, governance etc. In this light our institution prepared questionnaires covering various quality related aspects of the institution. Student feedbacks were collected from the students of all Honours departments separately most of the students had expressed their satisfaction over different criterion. Most of the science students were not so satisfied with the laboratory they use. Feedbacks were collected from alumni members. Most of them gave positive response. But some of them were not satisfied with infrastructure. Feedbacks were collected from faculties of all streams. They expressed satisfaction with administration ,academic freedom, course curricular development, exam system and evaluation. Feedbacks from ministerial staff had also been collected they expressed their satisfaction over Facilities available for smooth functioning of official transaction, payment of monthly salary, other salary related aspects of HRMS, good governance ,cordial relations between teaching and teaching employees. All these are placed before feedback committee comprising principal, IQAC coordinator, administrative bursar, accounts bursar, academic bursar and four senior members of the teaching staff and head clerk. The committee analysed the report and submitted to the administrative bursar for the further course of action.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Physic, Chemistry, Mathematics, Botany, Zoology, B.Sc. pass	80	160	74
BCom	Accounting, B.Com. Pass	64	80	25
BA	Economics, Odia, English, History, Political Science, Sociology, Sanskrit, B.A.	256	300	197

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of	Number of	Number of	Number of	Number of
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	students enrolled in the institution (UG)	students enrolled in the institution (PG)	fulltime teachers available in the institution teaching only UG courses	fulltime teachers available in the institution teaching only PG courses	teachers teaching both UG and PG courses
2018	1043	Nil	30	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
30	25	12	4	2	6

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The act of mentoring the students by the teaching staff of the HEI is an effective measure to assess their difficulties from the root level. Such a system helps the mentor to understand and analyse the educational, personal and financial problems of the mentee or of his family and thereby try to solve the problems or explore appropriate ways through which the problem can completely or partially be rooted out. Mentor keeps contact with parents of the individually and collect the information about them during their stay at home. Parents are getting informed about the specific problem faced by their wards. The institution keeps a special period in the time table for this purpose. The students community are divided into various groups. About 30 to 40 students are there in a group guided by a mentor. Their personal records such as class Roll number, Family data, Village, Mess where he/she resides, exam details, mark secured in different examinations, hobbies and other activities are meticulously maintained.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1043	30	1:35

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
46	30	16	3	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Nil	Nil	Nil

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last	Date of declaration of
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			semester-end/ year-end examination	results of semester-end/ year- end examination
BCom	30101 Accounting	6th Sem. 2019	09/04/2019	25/06/2019
BSc	20103 Chemistry	6th Sem. 2019 6th Sem. 2019	09/04/2019	25/06/2019
BA	10114 Odia	6th Semester 2020	09/04/2019	25/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

1. Mid-term (internal) assessment which carries 20 marks for all core and is conducted by institutional level 2. End semester examination carries 80 marks for each non-practical core subjects and 50 marks for each practical core subjects and 30 marks for practical subjects which are conducted by university level. Continuous internal assessments are conducted in each subject in the departments by performance unit monthly test to improve the quality of the students. Student seminars are conducted to polish their representation skill. Extramural seminars by the experts of different colleges / universities, remedial /doubt classes, group discussion, debate, sports, literacy programme are conducted to enhance their performances. Answer script coding, evaluation of answer script by central valuation method in different valuation zones fixed by Utkal University, preparation of question papers by the teachers of other universities are done quite confidentially. In the practical exam, the mark obtained is a stringent process of experiment, viva voice and practical records. One internal from the institution and one external from other college of the state deputed by university conduct the practical exam and both of them evaluate the scripts and upload the mark to the controller of examination Utkal university.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The university examinations (End semester and annual, pre-degree or final degree of traditional UG programmes) were conducted as per the calendar with a little modification as and when required by the university to meet the needs of the students. The examination process, internal or test examination are also followed by the academic calendar. In case of natural calamities or for any other government schedule the date may vary. Different student activities are held as per the academic calendar. All the academic activities, (curricular/extra-curricular) of the staff members are also done on that basis.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://ssbcmkp.in/Programme_Outcome.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage

10119 Sanskrit	BA	Sanskrit	8	4	50
30200 B.Com. Pass	BCom	pass	1	1	100
10120 Sociology	BA	Sociology	40	39	97
10200 B.A. Pass	BA	B.A.pass	9	2	22
30101 Accounting	BCom	Accounting	41	22	53
10106 English	BA	English	7	6	85
10114 Odia	BA	Odia	24	19	79
20107 Physic	BSc	Physic	16	4	25
20108 Zoology	BSc	Zoology	16	12	75
20200 B.Sc.	BSc	Pass	14	7	50
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://ssbcmkp.in/Student_Satisfaction_Survey.php

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	Nil	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nill	NA
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
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NA	NA	NA	NA	NA	NA	NA
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	NA

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Mathematics	1	NA
International	Economics	1	NA
National	Sanskrit	1	3.2

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NA	NA

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Higher order non-differentiable multi-objective Symmetric duality involving generalized K (ρ)-convex function	A. K. Tripathy	Electronic Journal of Mathematical Analysis and Applications	2019	NA	Utkal University	NA
The relationship between unemployment and some macroeconomic variables :	J. Sahoo	Journal of Theoretical and Applied Economics	2019	NA	Utkal University	NA

Empirical evidence from India						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2018	Nil	Nil	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	3	3	Nil
Presented papers	Nil	2	1	Nil
Resource persons	Nil	Nil	2	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Celebration of Utkal Divas	NSS Unit, S.S.B College, Mahakalpara	6	70
Observation of Poshan Pakhawada 19-03-2019	NSS Unit, S.S.B College, Mahakalpara	27	80
International Women Day	NSS Unit, S.S.B College, Mahakalpara	12	170
Rally on World Aids Day	NSS Unit, S.S.B College, Mahakalpara	20	220
Constitution day, National Law day	NSS Unit, S.S.B College, Mahakalpara	35	200
National vigilance awareness Week 29-10-2018	NSS Unit, S.S.B College, Mahakalpara	30	150
Observation of 150th Birthday of Mahatma Gandhi, Swacha Bharata -02-10-2018	NSS Unit, S.S.B College, Mahakalpara	30	80
Celebration of National voters Day	NSS Unit, S.S.B College, Mahakalpara	5	157

NSS Day	NSS Units , SSB College, Mahakalapara, Kendrapara	5	70
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swacha Bharata	NSS unit and YRS	Observation of 150th Birthday of Mahatma Gandhi, Swacha Bharata	30	80
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	0	NA	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	0	Nil	Nil	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nil	NA	Nil
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4999865	3600300

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NA	Fully	NA	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	12935	1217651	346	58068	13281	1275719
Reference Books	3698	688938	95	16225	3793	705163
Journals	587	60475	189	6150	776	66625
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Null
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
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Existing	33	1	1	0	0	3	3	25	27
Added	0	0	0	0	0	0	2	0	0
Total	33	1	1	0	0	3	5	25	27

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

25 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	NA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1623815	1623815	3271050	2220503

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Students of different parts of the state are provided UG Courses on Arts, Science and Commerce in this institution. There are four science laboratories: physics, chemistry, botany and zoology, with necessary chemicals, apparatus and equipment to meet the need of the students for their practical classes. Faculty and supporting staff (laboratory assistant, library attendant) conduct practical classes. 16 students can be engaged at a time in practical class, but the maximum capacity is 24. A darkroom has been provided to the department of physics to perform experiments based on optics. Fire extinguishers are fitted in chemistry laboratory to face the fire accidents inside the laboratory. All the laboratories have proper electricity and water connections. Inverters have also been connected to continue the electricity supply for some physical experiments during power cut. Every year new chemicals, equipment and apparatus are purchased. Some equipment and apparatus need repair and that is done by technicians or supporting staff. The store stock registers are maintained by demonstrators of the respective department. The college has a Central Library with text and reference books for the benefit of our students and intellectuals of the locality. A students' reading room of capacity of 80 number of seats and a teachers' reading room of capacity of 25 number of seats are there in library. The library remains open from 9.00 am to 5.00 PM for all the stakeholders of the college. Besides that, all the departments have their own seminar libraries for the use of the students and staff of respective department. These departmental libraries are handled by faculty and supporting staff and student representatives of their department. The Central Library is computerized. The steps for automation of liability have been initiated. Accession register and stock register and issue registers are maintained under the guidance of librarian and other supporting staff. Data updation is done by librarian and other supporting staff. Necessary cleaning and anti-termite treatment are done at regular intervals. Different sports activities such as inter and intra college cricket, volleyball tournaments are regularly conducted. The sports equipment are constantly supplied to the students for their practice. Annual athletic meet is organized by the athletic society in

the month of January of every session and the winners of different events are awarded with trophies and certificates. Every year selected players and athletes of the college participate in different tournaments conducted by university. All the expenditure towards their journey, stay during the tournament and purchase of sports materials are borne by the college. Classrooms are well equipped with neat and clean benches, desk and LED lights, CCTV camera, green board, wide wall mounted black boards. Some class rooms are also ICT fitted and some classrooms are fitted with smart boards. There are large halls of 150 capacity which are also used for examination purpose. Departmental seminar rooms are provided with greenboards, ICT components chair, tables, almirahs etc.,. Computer lab is maintained properly, it is fitted with two number of AC, Inverter and generator for uninterrupted power supply.

<https://ssbcmkp.in/Procedure.php>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	PRERANA	212	610940
b) International	Nil	Nil	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial Coaching	15/01/2019	78	Faculties of the respective departments
Self defence training for girls	13/07/2018	240	Teachers of the institution
Yoga	01/01/2019	24	Teachers of the institution
Personal Counselling	09/11/2018	50	Teachers of the institution
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Career counselling	Nil	30	Nil	Nil

2018	competitive exam.	150	Nil	10	8
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
15	15	12

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	2	BA English	SSB College Mahakalapara	Nagarjuna University	MA. BED
2019	2	BA ODIA	SSB College Mahakalapara	Revenshwa University, Cuttack	MA
2019	4	BA Economics	SSB College Mahakalapara	Govindpur College, Cuttack. Kalama Nehru womens Collge, Berhampur University.	MA
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	5
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter College Cricket	State	15
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Nil	National	Nill	Nill	0000	00
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has a dynamic student council and student representatives that serve on different committees of the college. The student council is an elected body governed by a constitution that defines its function and role. There is an elected body of student representatives for extra-curricular activities, Co-curricular activities and different academic societies. The student council of the college, in consultation with its faculty advisory committee, organizes major events in the college such as orientation day for the new entrant in the beginning of the academic session, foundation day, and national events like Republic day, Independence day, Gandhi Jayanti, Netaji Jayanti and Blood donation camp. The student representatives in consultation with their respective faculty advisors organize activities through different society's namely dramatic society, cultural society and sports council. Students representatives also help to organize co-curricular and extension activities, Gender sensitization and women development cell. Sports and NSS of the college has a separate executives and large body of student volunteers. The editorial board of academic society lunched new calendar and magazine of the college. It may be mentioned that each stream has its own academic society with duly elected student executive along with the faculty advisor organizes Seminars, Group discussions and Quiz competitions. The student council and student representative are members on several administrative committees such as sports council, IQAC cell, Students grievance cell, Sexual harassment cell and Anti-ragging committee. Student's grievance cell has two student representatives. Any complain from the student is redressed by such committee. The Sports Council organized various sport events at the local and college level, Annual athletic meet and also organized the inter departmental sports events.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

190

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

3

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The success of an institution is the result of the combined efforts of all who work towards attaining the vision of the institution. Right from the President of the Management Committee to the staff and students, all the stakeholders have a role to play in building of the college. Their involvement and cooperation in devising and implementing decision making policies for academic and administrative affairs through various bodies and committees have contributed to the growth of the college. Institution focuses keen on decentralization by intending equal role to participate functioning of the Institution management comprises of management committee, college governing council and each committee has been provided with specific functions cater to the needs of institution for the ongoing progress and development of the Institution. The Principal, Heads of the departments, teaching and non teaching faculty along with students' Union members, class student representatives together concentrate on fostering the progress of institution by sharing the responsibilities and participate growth of institution and to act according to the aims and objectives of the Institution. A: Principal level: Principal is the member secretary of the governing body and chairperson of the IQAC. The Principal in consultation with the Teachers of different committees for planning and implementation of different academic, student administration and related policies. All academic and operational policies are based on the unanimous decision of the governing body, the IQAC and the staff council of the college. The committees headed by the Principal are Internal Quality Assurance Cell (IQAC), Alumni Committee, Library and Stock Verification Committee, NSS Committee, YRC Committee, Affiliation and Concurrence Committee, Students Welfare Committee, U.G.C. Affairs Committee, Website Development committee, College Annual Magazine Committee, Environmental Awareness committee, Students Grievance Redressal Committee, Financial Advisory Committee, Construction Maintenance Committee, Purchase Committee, Students Attendance Committee, Disciplinary Committee, Sports Committee, Tabulation Result Analysis committee, Students Seminar and project committee, Time Table Committee, Examination (University College Level) Committee, Admission Committee, Sexual Harassment Prevention Women's Grievance Redressal Committee Anti-Ragging Committee, Cultural Literary Activity Committee, College Calendar Committee B. Faculty level: Faculty members are given representation in various committees/cells nominated by the principal and the Governing body, in the IQAC and other committees. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. Placement and career counseling cell, Students Discipline Maintenance committee, Event Management committee, SC/ST Equal Opportunity Committee, Teacher- Parents Meeting Committee are the different sub-committees which have been nominated by the Principal. C. Students Level: For the development of students, various cells and clubs are established at college level. Students are empowered to play important role in different activities. Functioning of different roles and responsibilities at various clubs and committees for further reinforces decentralization, viz Students Union, Cultural Society, Boys' common room Secretary, Girls' common room Secretary, Dramatic Society, Athletic Society, Students' welfare and social services secretary, Anti ragging Committee etc.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>Quality enhancement in the institution depends upon appropriate curriculum. Curriculum is a broad term which includes both curricular and co-curricular activities. Curricular activities are already designed by Utkal University and CBCS system is already operational since 2016. The common minimum standard prescribes the academic activities of the institution. All the co-curricular activities are properly implemented as per the academic calendar prescribed by the calendar prospectus committee of the Higher Education Department, Govt. of Odisha.</p>
Teaching and Learning	<p>a) Our college encouraging teachers to expand their horizons by attending FDPs so that they can keep themselves updated. Technology assisted teaching is pursued thorough PPTs, LCD Projectors etc. b) Students are also given assignments to make PPTs in groups, interactive learning is enhanced through videos, slide shows etc. c) Teaching plans are prepared for each semester. These plans are checked and verified by the Head of the Institution in accordance with syllabus and examination scheme given by Utkal University. d) Class room teaching is complemented academic interaction, seminars, workshops and projects. e) Guest lecturers provide additional insights to students. Tests are means to continuously monitor student progress and performance. The teaching and learning process is reviewed by HOD for the concerned teaching faculty and the feedback is communicated.</p>
Examination and Evaluation	<p>Semester examinations are held strictly according to the schedules outlined in the academic calendar drawn up at the beginning of the academic session. Examinations are conducted in a free fair and transparent way under strict supervision by the invigilators inside the examination hall under the surveillance of CCTVs. Mid semester question papers are set and answer scripts are evaluated by teachers whose names are approved by the examination committee. Application forms for students are entertained for re-addition. The entire examination</p>

section works under the strict supervision of center superintendent followed by the guidelines of the controller of examinations, Utkal University. The Results of the examinations is uploaded in the college websites.

Library, ICT and Physical Infrastructure / Instrumentation

It strengthens the quality aspect of the institution. Initially it has been planned for installation of CCTV in the library for maintaining transparency. We have separate study rooms for the Students in our library. Though ICT and smart class rooms are available in this institution, but it is not adequate. So it has been planned for more smart class room and creation of virtual class room in the institution .A separate Gymnasium building, partly funded by UGC, is about to complete and it will be handed over to the college shortly. The science laboratories have been provided equipments and chemicals required for choice based credit system syllabus.

Research and Development

Faculty members are encouraged to carryout research work in the various universities of the state by availing funds for the purpose provided by different funding agencies, such as UGC, DST and ICSR etc.

Human Resource Management

a. Our college takes care of its human resources well. Employees are given due importance and their needs are recognized well. b. The service rules are made transparent and they are given benefits and various extra facilities and incentives such as on duty leaves, travel support. c. The faculty and staff are entitled with other benefits like CL, EL, ML, adequate vacation, etc. d. The pay bill preparation, pension, GPF widrrwal, PRAN, EPF, IT deduction, submission of self appraisal report of employees are managed by HRMS, Odisha.. Salary is credited to the Bank account of the employees timely e.. Our college encourages participation of faculty for quality improvement programmes. g. The College has adopted a mandatory Self-Appraisal Method to evaluate the performance of the faculty in teaching, research and extension programmes. The teacher has to give his/her self-evaluation of the academic, co curricular and extra- curricular work

done during the year. Our college encourages the teacher to present at conferences, seminars, refresher courses and orientation programmes.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>As it is aided college of govt. of Odisha, all units of planning and developmental works are executed by the agencies of the Govt. However, the college submits plans for infrastructural development to the Govt. which in turn designs the plan outlay and works out the estimate of expenditure. After due approval by administrative authority, the plans are executed. The Govt. provides funds for this purpose. Apart from this, a number of developmental works have been undertaken under the paradip port-trust. The new Arts block, the computer laboratory, toilets for boys and girls, new girls' common room have been constructed in the recent past. A UGC funded new girls' hostel has been constructed.</p>
<p>Administration</p>	<p>The college is under the administrative control of department of Higher Education Govt. of Odisha. Accordingly the administration of the college is carried out as per policies and direction of the Govt. The principal is the administrative Head of the college and is in-charge of ensuring smooth conduct of academic activities, office works and other co-curricular and extra-curricular activities. Faculty members are assigned extracurricular duties and there is a dedicated team of officers to assist the principal in the smooth discharge of duties. The Administrative Bursar, Accounts Bursar, Academic Bursar and different other officers render required assistance to the principal</p>
<p>Finance and Accounts</p>	<p>The college receives grants from the Govt. to meet the expenditure towards salary of the employees, developmental works and the routine works. Accounts of the college money are meticulously maintained. The cash books, daily collection registers and other registers like stock registers are maintained and updated regularly. The college expenditures are audited by the</p>

	<p>audit parties deputed by Accountant General. The principal, The Accounts Bursar, Head Clerk, Accountant and other support staffs ensure that transparency and accountability are maintained so far as college finances are concerned. Students deposit their fees manually at cash counter and also electronically.</p>
Student Admission and Support	<p>For last couple of years admission to different undergraduate programme are conducted through SAMS under the overall supervision of Govt. of Odisha. Students apply online and merit list indicating the names of the college and streams to which candidates can be admitted are published online by the Government. After selection, students report their respective college where the documents are verified and they are formally admitted. Even admission fees are paid online</p>
Examination	<p>Semester examinations are held strictly according to the schedules outlined in the academic calendar drawn up at the beginning of the academic session. Timely conduct of examinations and publication of results are the hallmarks of this institution. Examinations are conducted in a free fair and transparent way under strict supervision by the invigilators inside the examination hall under the surveillance of CCTV. Mid semester question papers are set and answer scripts are evaluated by teachers whose names are approved by the examination committee. Application forms for students are entertained for re-addition. The entire examination section works under the guidance of the controller of examinations, Utkal University. The results of the examinations are uploaded in the college websites.</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nil	Nil	Nil	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	computer Training	computer Training	24/12/2018	31/12/2018	5	4
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NA	Nil	Nil	Nil	00
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Financial assistance from staff association during death /accident , marriage of son and daughter etc. EPF contribution from college Financial help from Thrift society	Financial assistance from staff association during death /accident , marriage of son and daughter etc. EPF contribution from college Financial help from Thrift society	Tution fees is free for Girl,SC ,ST and physically disabled students scholarship for eligible candidates

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external audit regularly. Internal audit is done by the Accounts Bursar daily. External audit is done by the Auditors from Department of Higher Education and auditors from Accountant General. Mostly they verify the cashbook, daily collection register, pass book, all vouchers pertaining to purchase of all essential items, comparative quotations etc.

There are two types of stock register like central stock register and departmental stock register. Both the stock registers are verified relating to bill no. and date, the items purchased etc. They also verify the resolutions of purchase committee and process of purchase of items. For maintaining transparency in the financial matter, audit is done regularly.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	NA
No file uploaded.		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Academic Bursar and Principal
Administrative	Yes	State Government	Yes	Administrative Bursar and Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Though there is no formal parent teacher association, Parent Teacher meeting is organized regularly. Parents have provided their suggestions through Feedback Format provided to them. • They have suggested measures for improvement of educational ambiance of the College pertaining to students' attendance in class and keeping the campus clean

6.5.3 – Development programmes for support staff (at least three)

Financial assistance from staff association and thrift society of the college is provided to the children and the family members of the staff member for the purpose of marriage higher study , construction of house, death cases/accident etc., Regular EPF contribution by the college , salary advances in case of medical emergency are also provided to the staff members by the college
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

Regarding infrastructural facility, Boys Common room, Gymnasium is under process and planning for construction of Boys' Hostel has been approved. . IQAC has been strengthened and functioning for quality enhancement.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	IQAC MEETING	20/07/2018	20/07/2018	20/07/2018	12
2018	IQAC	05/11/2018	05/11/2018	05/11/2018	12

	meeting				
2019	IQAC Meeting	03/01/2019	03/01/2019	03/01/2019	13
2018	parent -teacher meeting	15/11/2018	15/11/2018	27/11/2018	140
2019	collection of Feedbacks	25/03/2019	25/03/2019	05/04/2019	255
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nil	Nil	Nil	Nil	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>NSS YRC wing alumni and staff member of the college have taken many cleanliness activities within and outside the campus. A river named 'Gobari' passes by the eastern side of the college with many trees, green plants, herbs and medicinal plants at either side of the her bank. Students staff are very careful in maintaining this natural environment. Our students read environmental study in CBCS syllabus as an ability enhancement compulsory course in first semester, which educates them how to manage the environment, what are the main polluting agents and how can those be removed or regulated. Being a cyclone prone area and is very close to Bay of Bengal, in every year massive number of trees and plants get damaged or even lost due to cyclonic storm. Hence Plantation drive is conducted twice in a year and it is a regular trend of this institution. Each class room and each building have separate electrical power supply with switches and main switches which enable to switch off the classrooms and buildings when not in use. Night watchman of the college supervises all these things properly and ensures unnecessary consumption of electricity. College has its own deep-bored water supply system. From this, the water connections have been made separately to different section and buildings. Each has separate lock system so that water does not flow unnecessarily when working hours are off. He also supervises regularly any overflow of water. Besides, two tube-wells are there in the campus for emergency supply of water.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil
Ramp/Rails	No	Nil
Braille Software/facilities	Yes	Nil
Rest Rooms	Yes	Nil

Scribes for examination	Yes	Nil
Special skill development for differently abled students	Yes	Nil
Any other similar facility	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	02/10/2018	1	NSS unit and YRS	Observation of 150th Birthday of Mahatma Gandhi, Swacha Bharata	80
2018	1	1	19/10/2018	1	NSS unit and YRS	National vigilance awareness Week	150
2018	1	1	01/12/2018	1	NSS unit and YRS	Rally on World Aids Day	220
2018	1	1	12/11/2018	1	SSB College, Mahakalapara	Trained Girls student to protect themselves	120
2019	1	1	08/03/2019	1	NSS unit and YRS	Observation of International Women Day	170
2019	1	1	19/03/2019	1	NSS unit and YRS	Observation of Poshan Pakhawada	80

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
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College Calendar

11/07/2018

The human values and professional ethics are enshrined in the publication of college calendar , it lay down some of the extraordinary and most precious guidelines to be abide by each and every members of the college-stretching across divergent stakeholder i.e. students, teachers and alumni. The human values and professionals ethics as the most important in gradients for faculty development and creation of learner centric environment in the campus and off the campus, are reflected in the different activities undertaken by the college from time to time, namely the Plantation of trees on the campus, Aids Awareness programme, Plastic abuse awareness programme, Swachha Bharat Abhiyan etc. Beside the calendar also throws light on the college rule and discipline to be followed up by the student-friends in terms of model code of conduct for the elections to the student's union and Cultural Associationcalendar , it lay down some of the extraordinary and most precious guidelines to be abide by each and every members of the college-stretching across divergent stakeholder i.e. students, teachers and alumni. The human values and professionals ethics as the most important in gradients for faculty development and creation of learner centric environment in the campus and off the campus, are reflected in

the different activities undertaken by the college from time to time, namely the Plantation of trees on the campus, Aids Awareness programme, Plastic abuse awareness programme, Swachha Bharat Abhiyan etc. Beside the calendar also throws light on the college rule and discipline to be followed up by the student-friends in terms of model code of conduct for the elections to the student's union and Cultural Association.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Swacha Bharata	02/10/2018	02/10/2018	80
National vigilance awareness Week	29/10/2018	29/10/2018	150
Observation of International Women Day	08/03/2019	08/03/2019	170
Trained Girls student to protect themselves.	12/11/2018	22/10/2019	120
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

This institution has adopted many eco-friendly initiatives for a safe and clean campus to create teaching learning environment, out of which followings are worth mentioning 1- Energy saving by putting separate power supply unit to classrooms and other buildings. All the lights are changed to CFL bulbs for more energy conservation. 2. Installation of concrete /plastic separate dust bins for Solid Waste, etc in the different location of the campus. 3- Plantation of more numbers of different medicinal and valuable trees in the campus. 4-Regular campus cleaning programme by NSS, NCC, YRC wings as well as Alumni of the college

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The central garden of the college is well maintained by cutting and shaping the trees, new flower plants and shrubs. Overhead water storage tanks are cleaned and bleached regularly. Two numbers of Tube wells are well maintained. LED bulbs in place of tungsten bulbs are used in all the rooms and halls to save power. Drainage of campus water, during rainy season, is made through channels into nearby river. Solid wastes are managed by placing dustbins at different places within the campus. Every year, Red Cross unit of the college organize blood donation camps. Doctors and staff of DHH, Kendrapara Hospital of Mahakalapara provide their full support in this regard. They establish

temporary camp for one day. President of the college inaugurate the camp.

Announcement regarding the camp has been made in nearby villages in the previous day of camp to aware and motivate the public regarding necessity of both blood donation blood donation camp. As district kendrapara been identified as the place of anemia and thalassemia patients, hospital in the district require more volumes of blood stock. Our staff and students express their enthusiasm voluntarily to make the camp a success and to make this Institution stand 1st in supplying largest volume of blood in the district. There found a divine bondage among the staff members of the college. All feel that they have come to the institution not to work for their livelihood rather to work for fulfilling the interest of the institution and such feeling creates brotherly relationship among them. At the time of financial need, two thrift societies are functioning in the college to help the members of staff. It was started in

1998 with 25 members from both teaching and non-teaching and they use to contribute Rs.100/- per month. Now the contribution rose to Rs.200/- per month. A full body meeting comprising its members select/elect president, Secretary, joint-secretary and other executives. A by-law is there to guide the society.

It can provide a loan of Rs.50000/- to Rs.100000/- with the approval of the committee. A large amount of loan may be provided to the college administration for some emergent institutional work. All the accounts and records are managed by a person elected for this by the society. Internal audit is also done in the month of march every year by executive members or a group of members selected by the society. The annual profit incurred by the society is distributed among the members and from that a picnic is also arranged in the month of December/

January of each session. Pisciculture is another best practice in this institution. Two large sized ponds are there in the campus. . These are cleaned every year before rainy session and varieties of fish, prone, pelican, etc. are cultivated therein. Agricultural officers of the block are consulted at regular interval to take care of the health of fishes and to treat the water periodically by applying suitable chemicals.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://ssbcmkp.in/Practices.php>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The Institution is situated in Mahakalapara. Its geo-political identification is that it is a block headquarter of coastal district of Kendrapara. It is 25km away from district headquarter and 105 km away from state headquarter, Bhubaneswar. It is named after a great Saint "Sri Sri Baya-baba". The spiritual blessing of 'Baba' acts as a catalyst in smooth and steady growth of this institution. It is completely a rural based institution having campus area of 10.94 acre with one playground, one gymnasium, one girls' hostel, a library, SAMS-lab, Arts block, Science block, administrative building, Science Laboratories, Baya-baba Mandap. Some part of the college land adjacent to the river bank is suitable for plantation. Two ponds are also there for pisciculture. Due to randomly situated land patches, it becomes difficult to enclose the entire college land by boundary wall. But major part of the college is enclosed with Pucca boundary. All the blocks and playground are well connected by concrete roads. The sports complex has football cum Cricket field, Volleyball, Basketball, Kabaddi court. A beautiful garden is there close to administrative building within which Babas Mandap is situated. The entire campus provides a free movement of students which is remote in city life. The land area of the college reserves full scope for future expansion of infrastructure and other facilities. All the connecting roads and building of

the college are lighted by LED bulbs in the night. A high max LED lamp has been installed in the central garden. Regular Blood donation camp, Health camp, Cleanliness program, cultural activities, celebration of important days are some of the unique features of this institution, which differentiate it from other institutions of the district. The admission fees for different programs, here, is less than of other colleges in the district for which most of the poor parents of this locality are able to afford higher education for their children. This is one of the distinctive features of this institution.

Provide the weblink of the institution

<https://ssbcmkp.in/Institutional.php>

8.Future Plans of Actions for Next Academic Year

1. Monthly/ unit test will be conducted to access the performance of the students. 2. NSS YRC units of the college will be motivated to do more awareness programme, health check up and Blood Donation camp. 3. Mega eye camp will be organized by IQAC in the next session to solve the eye problem of our students. 4. Development of communicative skill in English is dire need of this time. so priority will be given on the development of language skill of the students' for all practical purposes. 5. Sports and cultural events will be conducted by involving all the students of the institution. Necessary equipment and related facilities will be provided for the purpose. 6. A massive plan for plantation programme will be implemented to make the whole campus eco-friendly. All stakeholders will be urged to make this noble objective a reality. 7. Faculties will be insisted to attend national or state level seminars or orientation programmes conducted by universities and other capacity building programmes organized by other institutions. 8. The departmental seminar libraries will be renovated to decrease the rush in the central library. 9. Steps will be taken to improve the mentor- mentee system of the institution. 10. Steps will be initiated to install CCTV cameras in all class rooms and laboratories of the institution.